EMERGENCY ACTION PLAN SUMMARY

FOR ALL CAMPUS EMERGENCIES:
Dial 9-911 (landline phone) or 911 (cell phone)

Main Number (912) 264-7268  |  Associate Director (912) 264-7269
After Hours Emergencies: Dial 9-911 (landline phone) or 911 (cell phone)

Emergency Response Actions:

Fire - When the fire alarm is activated, evacuation is mandatory ● Evacuate the building immediately ● Do not use the elevators ● Take personal belongings with you (keys, purses, wallets, etc.) ● Call 9-911 (landline phone) or 911 (cell phone) ● Follow directions given by your building’s emergency coordinator, fire department or the police ● Help those needing assistance to move from the area ● Do not re-enter the building until authorized to do so by emergency personnel

Severe Weather – Monitor local TV stations, radio stations, NOAA weather radio, weather related Internet sites, etc. ● Be prepared to take shelter on the lowest level of your building ● Do not pull the fire alarm ● Stay away from windows ● Move to an interior hallway ● Wait for an all clear notification prior to returning to your work area or classroom ● If outdoors, lie in a ditch, low-lying area, or crouch near a strong building if shelter is not available or if there is no time to get indoors

Medical Emergency - Call 9-911 (landline phone) or 911 (cell phone) ● Provide your name, location, number of people injured, and description of the medical emergency ● Stay on the phone for instructions of what to do ● Designate a staff member to meet EMS outside the building

Armed Intruder – Call 9-911 (landline phone) or 911 (cell phone) ● In case of an immediate life-threatening event, each individual should take whatever actions are necessary to protect his or her own life ● If it is possible to flee the area safely and avoid danger, do so ● If flight is impossible, lock (or barricade) all doors and secure yourself in a safe area ● Remain in place until an “all clear” is given by an authorized person or law enforcement official

Chemical Spill/Hazardous Materials Emergency - Call 9-911 (landline phone) or 911 (cell phone) ● Provide information on the type of chemicals (if known), size of the spill and possible exposures ● Evacuate the area and the building based on instructions from emergency personnel ● The evacuated area should remain evacuated until an all clear indication is given by the appropriate authorities ● Do not leave the area as decontamination may need to be conducted

How Will You Be Notified of a Campus Emergency?

- UGA Marine Extension Service Web Page for information: www.marex.uga.edu
- NOAA Weather Radios - Radios placed in buildings provide 24/7 all-hazard watches and warnings
- Weather Alert Texts – Weather Channel and Weather USA offer free text weather alerts

The University of Georgia Office of Security & Emergency Preparedness
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