EMERGENCY ACTION PLAN SUMMARY

FOR ALL SAPELO CAMPUS EMERGENCIES:

- **Daytime:** (912) 485-2238 - Environmental Safety Coordinator
  (912) 485-2221 - UGAMI Main Office Number
  (912) 485-2251 - DNR Island Manager

- **After Hours/Weekends:** UGAMI Duty Person *
  Cell: 912-222-2586 (cell does not work at all DO residences)

[*Note: DNR & UGAMI weekend Duty Person lists with phone numbers are posted at the Main Office & Mailroom areas]

Emergency Response Actions:

**Fire** - When the fire alarm is activated, evacuation is mandatory ● Evacuate the building immediately ● Take personal belongings with you (keys, purses, wallets, etc.) ● Call Island contact person listed above ● Pull fire alarm (main laboratory, new dorm and GSAMS building only - as this allows those in hearing range to hear the alarm) ● Help those needing assistance to move from the area ● Do not re-enter the building until authorized to do so by emergency personnel

**Severe Weather** – Monitor local TV stations, radio stations, NOAA weather radio, weather related Internet sites, etc. ● Be prepared to take shelter on the lowest level of your building ● Do not pull the fire alarm ● Stay away from windows ● Move to an interior hallway ● Wait for an all clear notification prior to returning to your work area or classroom ● If outdoors, lie in a ditch, low-lying area, or crouch near a strong building if shelter is not available or if there is no time to get indoors ● **Hurricanes:** Georgia Public Radio stations are the official GEMA and Red Cross audio source for hurricane evacuations; Evacuation & Storm maps are in the lab mailbox & in the Darien telephone books; Pay attention to instructions given by Island emergency staff

**Medical Emergency** - Call Island contact person listed above ● Provide your name, location, number of people injured, and description of the medical emergency ● Stay on the phone for instructions of what to do ● Designate a staff member to meet emergency personnel outside the building

**Armed Intruder** - Call Island contact person listed above ● In case of an immediate life-threatening event, each individual should take whatever actions are necessary to protect his or her own life ● If it is possible to flee the area safely and avoid danger, do so ● If flight is impossible, lock (or barricade) all doors and secure yourself in a safe area ● Remain in place until an “all clear” is given by an authorized person or law enforcement official

**Chemical Spill/Hazardous Materials Emergency** - Call Island contact person listed above ● Provide information on the type of chemicals (if known), size of the spill, and possible exposures ● Evacuate the area and the building based on instructions from emergency personnel ● The evacuated area should remain evacuated until an all clear indication is given by the appropriate authorities ● Do not leave the area as decontamination may need to be conducted

How Will You Be Notified of a UGAMI Campus Emergency?

- Via email or phone call from the Island Emergency Coordinator
- NOAA Weather Radios - Radios placed in buildings provide 24/7 all-hazard watches and warnings
- Weather Alert Texts – Weather Channel and Weather USA offer free text weather alerts